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Woodlands Primary School

Reference 107 / 2026

22 October 2026

Dear Parent/Guardian,

On behalf of the school, I would like to warmly welcome you and your child/ward to Woodlands Primary School. We are excited to have your child/ward join the school, and we look forward to partner you in his/her education for the next 6 years. To prepare your child/ward for Primary 1 in 2026, we have arranged the following:

P1 ORIENTATION DAY (13 NOV 2026)

2 The P1 Orientation is on **13 November 2026, Friday from 9.00am to 10.30am**. All children are required to report to school with their parents/ guardians **by 8.45am**.

Our staff will familiarise your child/ward with the school. Parents/ guardians will attend a briefing in the hall on school programmes and preparation for first day of school. We seek your understanding that only **2 parents/ guardians** are allowed to accompany each pupil for the orientation.

Please note that as the school has limited parking facilities, parents who drive, please park your vehicle at the HDB multi-storey car parks nearby, located at Block 891C and 895D. We seek your understanding and apologise for any inconvenience caused.

Details of the Orientation Programme:

Date	Agenda
Friday, 13 Nov 2026 9.00am-10.30am	<ul style="list-style-type: none">▪ Arrival of Parents and Pupils▪ Pupils to proceed to their group classes▪ Parents to proceed to the hall for the following:<ul style="list-style-type: none">- Opening Address by Principal- Presentations by Key Personnel- Presentation by Parent Support Group Representative

P1 ADMINISTRATION

3 Please also note the following administrative matters:

Information for Parents	
Pupil Data Form	<p>As your child/ward will be starting primary one in January 2027, the Ministry of Education (MOE) would like to collect necessary information about you and your child/ward to provide educational services for your child/ward in our schools.</p> <p>Please submit the information through the online Student Details Form portal from 30 Nov 2026.</p> <p>The portal can be accessed via the URL: https://pg.moe.edu.sg/forms/sdf, the Services page on Parents Gateway (PG) mobile app or the QR code below.</p>  <p>Either parent can login to submit the required particulars. We seek your help to complete the submission <u>by 31 Dec 2026</u>.</p>
Edusave Standing Order	<p>Parents/Guardians of students in Government and Government-Aided Schools can set up a Standing Order (SO) to authorise your child's/ward's school to deduct funds from his/her Edusave account.</p> <p>This is a one-time setup and will remain in force unless you terminate the SO.</p> <p>You can specify what you would like to pay for using Edusave by indicating the SO Usage:</p> <ul style="list-style-type: none">• Approved Fees<ul style="list-style-type: none">– <i>This refers to Miscellaneous Fees and Autonomous Fees, where applicable.</i>• Enrichment Programme Fees<ul style="list-style-type: none">– <i>This is applicable to both local and overseas programmes.</i> <p>Please log in to the Student Finance System (SFS) to set up a Standing Order for Edusave.</p> <p>To access SFS, login at https://studentfinance.moe.gov.sg using your Singpass or scan the QR code below:</p> 

GIRO Application Form	<p>Parents/guardians can apply for your child/ward's school and miscellaneous fees to be paid through GIRO.</p> <p>The same GIRO arrangement will also be extended to cover their payment of enrichment programmes, school charges and deduction of national examination fees (Primary School Leaving Examination and GCE Examinations), where applicable.</p> <p>Application can be made via Parents Gateway (under Services tab) or scan the QR code below:</p>  <p>You may refer to MOE website (https://www.moe.gov.sg/financial-matters/fees/egiro) for more details.</p>
Schooling Essentials (Textbooks, Stationery, Nametags, School Shoes & Socks)	<p>The school bookshop sales booth located in the canteen will be opened from 10.00 am to 1.00 pm for parents to purchase schooling essentials (Textbooks, Stationery, Nametags, School Shoes & Socks) during the P1 Orientation.</p> <p>Please refer to the 2027 P1 Booklist for the schooling essentials. Payment can be made in cash or credit/debit cards or via PayNow or NTUC UCARE (BTS Fund) at the sales booth.</p> <p>For online ordering (home delivery/self-collection at school), please visit Pacific Bookstores website at https://www.pacificbookstores.com/. Delivery charges apply.</p> <p>Note: For parents/guardians who intend to apply or are applying for the Ministry of Education Financial Assistance Scheme (MOE FAS), please wait for the school to inform you of the outcome of your application before making any purchase of textbooks/stationery.</p>
Schooling Essentials (School Uniform & PE Attire)	<p>The school uniform sales booth located at the CCA Room (beside the canteen) will be opened from 10.00 am to 1.00 pm for parents to purchase school uniform and PE attire during the P1 Orientation.</p> <p>Please refer to the School Uniform Information document for more details. Payment can be made in cash or via PayNow at the sales booth.</p> <p>For online ordering (home delivery), please visit Ascenio's website at https://ascenio.com.sg/. Delivery charges apply.</p> <p>Note: For parents/guardians who intend to apply or are applying for the Ministry of Education Financial Assistance</p>

	<p>Scheme (MOE FAS), please wait for the school to inform you of the outcome of your application before making any purchase of the school uniform and PE attire.</p>
School Student Care	<p>For parents/guardians who are interested in student care services at the school-based Student Care Centre, please, scan the QR code and complete the form to indicate your interest in enrollment.</p>  <p>Please note that the deadline for submitting your application is 17 November 2026.</p> <p>Additionally, a booth will be set up at the school canteen from 10.00am to 1.00pm for any inquiries you may have.</p>
School Bus Services	<p><u>1. Registration and Information</u></p> <p>For parents /guardians interested in school bus services, you may refer to the registration page for more information.</p> <p>Parents / Guardians may register using the link below or by scanning the QR code:</p> <p>https://sg.form.rushowl.app/1aa74f36-6297-488d-9388-b3ad64a33a17/moe-school-bus-transportation-service-registration-form-1aa74f366297</p>  <p>Please note that the deadline for submitting your application is 30 November 2026, 6.00pm.</p> <p>Additionally, a booth will be set up at the school canteen from 10.00am to 1.00pm for any inquiries you may have.</p> <p><u>2. Primary 1 Online Briefing</u></p> <p>The briefing will be conducted via Google Meet on the following date and timings:</p>

	<ul style="list-style-type: none"> • Date: Monday, 23 November 2026 • Session 1: 12:00pm to 1:00pm • Session 2: 6:00pm to 7:00pm • Google Meet link: https://meet.google.com/pbr-bidr-hph
Online Consent for Immunisation and Dental Services.	More information will be shared at a later date.
Ministry of Education Financial Assistance Scheme (MOE FAS)	<p>Singapore Citizens who need financial assistance on school fees and other schooling expenses can apply for MOE Financial Assistance Scheme (FAS), subject to the income eligibility criteria. For more details on MOE FAS income eligibility criteria and benefits, please see the link to MOE website below.</p> <p>Link - https://www.moe.gov.sg/financial-matters/financial-assistance</p> <p>From 12 October 2026, parents/guardians can apply for 2027 MOE FAS via the new Student Finance System (SFS) e-Services portal using Sing pass, through:</p> <ul style="list-style-type: none"> • Parents Gateway app (Services -> Financial Assistance) • Website at https://studentfinance.moe.gov.sg <p>Parents/Guardians only need to submit 1 application form even if the children are studying in different government and government-aided schools, independent schools, specialized schools, and specialized independent schools (NUS High School of Mathematics and Science, and School of Science and Technology).</p> <p>The outcome of the application will be made known in the SFS e-Services portal.</p> <p>Parents/Guardians who need help in applying for 2027 MOE FAS can refer to the self-help guide available in SFS or approach the school.</p>

4 Please feel free to contact the General Office at 6269 7410 during office hours should you need any assistance or clarification. Thank you.

5 For more information, please refer to the school's website for the following documents and information:

- School Booklist
- School Uniform Price List
- School-Based Student Care Information
- School Bus Services

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Lillian' or similar, written in a cursive style.

Mrs Lillian Chen
Principal